EMPATHY TRUST GENUINENESS RESPECT COMMITMENT

McMan Youth, Family and Community Services Association

Our Family Resource Network Office located in Red Deer is seeking a:

Family Resource Network Training Coordinator

The **FRN (Family Resource Network)** is funded through the Transition and Intervention Support Division of Alberta Children's Services and has been created to provide Alberta families, children and youth aged 0-18 with evidence based and informed services. The services offered by the FRN will include child development, well-being supports, caregiver capacity building supports, and social connections and supports. The FRN will recognize and respond to the unique and diverse experiences the users have. The FRN will provide a continuum of prevention and early intervention services including universal, targeted and intensive programming dependent on the need of the users.

Responsibilities include but are not limited to:

- Maintain a working knowledge of local and community resources
- Connect with community resources that provide training that would compliment FRN program and clientele
- Attend Regional FRN meetings as necessary
- Responsible for collection and compilation of necessary training data and information for program reports, evaluation and reporting to funders
- Provide training and ongoing professional development opportunities
- Engage community members and FRN staff
- Participate in the education of the community, service providers and other interested parties
- Promote services though out the community
- Develop and implement strategies in working within a diverse rural region
- Participate in the creation and maintenance of appropriate partnerships and relationships
- Facilitate public education and information sessions
- Provide assessment, quality improvement and address any barriers that arise
- Support the FRN Coordinators as needed in all areas of community support

Minimum Qualifications and Requirements:

- Degree in the Human Services Field and minimum 2 years human services experience
- Experience/training in Community Development would be an asset
- Strong leadership, communication, organizational and administrative skills
- Direct experience in training and/or coordination of training
- Knowledge of parent/child relationships and family dynamics
- Ability to work as a member of a professional team
- Standard First Aid – Level C CPR and Suicide Intervention Training
- Intervention Record & Criminal Record Checks
- Class 5 Divers License, Clean Drivers Abstract
- Knowledge of the Child, Youth, Family Enhancement Act
- Knowledge of Alberta Human Services System

Position Location: The successful candidate will work out of Red Deer; however, the position supports all of the FRN locations within McMan Central Region including; Innisfail, Drayton Valley, Rocky Mountain House, Drumheller, Lacombe, Stettler and Wetaskiwin

Wage: $26.00 per hour, Plus travel reimbursement.

Hours of work: 16 hours per week. Flexible schedule required with some availability to work evenings and weekends.

If you are interested in this position, please forward your Resume to:

McMan Central Region

Email: careers@mcmancentral.ca

Please Quote Competition No: RD-FRTC-09-02-21

Competition will remain open until a suitable candidate is chosen.

We thank all that apply. Only short-listed applicants will be contacted for an interview.

McMan

McMan is Committed to the Principles of Employment Equity